

31 March 1975

MEMORANDUM FOR: See Distribution

SUBJECT : Improved Integration in Production of
Finished Intelligence

1. The attached memorandum from the DDI gives the essential background for the present memorandum on this subject. We urge that you circulate both this memorandum and the attachment to all officers in your Offices.

2. Following the DDI's request, an ad hoc group representing all Offices in the DDI convened and reached consensus on ground rules for beginning an experiment with the informal teams called for by the DDI. These ground rules are as follows:

a. Five teams will form initially, with conveners serving for six months.

b. Initial conveners, selected by the ad hoc group, are:



c. Conveners will meet for a preliminary discussion with the ad hoc group on Thursday, 3 April, at 10:30 a.m. in the OPR Conference Room, 3E62 Hqs.

d. Members of the teams will be designated initially by their respective Office chiefs. It will be each member's responsibility to make the initial contact with the convener of his team.

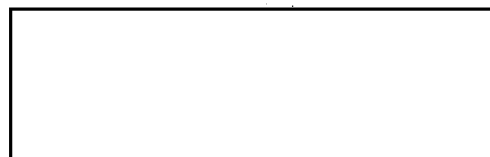
3. In general, it is the intention of the DDI and the hope of the ad hoc group that the teams will function as informally and flexibly as possible, so as to encourage a maximum interchange

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ADMINISTRATIVE - INTERNAL USE ONLY

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of ideas and information among concerned components of the Directorate. The teams are not intended to assume in any way the responsibilities of line and staff officers in the coordination or production of finished intelligence.



for the
Ad Hoc Group

Attachment: a/s

Distribution:

- 1 - D/OCI
- 1 - D/OER
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